# VENABLE ®

## Social Networking: Unique Challenges for Independent Schools

Caryn Pass, Presenter April 20, 2010





#### social networking

#### overview

- new evolving area
- protection of all constituencies
  - students, faculty, staff, parents, donors, alumni, applicants (students and employees)
  - protection of school
- create systems limiting liability
  - consider experiences of all users
  - mission and culture of school
- embrace the technology
  - second nature for next generation of leadership





#### statistics

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## embrace the technology

- communication method for current generations
  - accepted form of interaction; i.e. texting
- second nature for next generation of leadership
- communicating with students while maintaining role as educator
- especially difficult for educators who rely on same technology as students
  - Facebook since birth...







#### legal claims

- violation of state/federal statute or regulation
  - children's service reporting obligations
  - donor registration reporting obligations
- criminal conduct
  - sexting reporting
  - Internet child pornography reporting
- breach of contract
  - violation of promises specific or implied in written agreement
    - enrollment, employment or other contracts
- common law
  - established by court cases
    - negligence (privacy, defamation, supervision)
      - school had duty/failed to exercise duty/harm resulted from failure to exercise duty/obligation to compensate for resulting harm





#### considerations for approach

foundation of philosophy

- boundaries
  - appropriate relationships
    - i.e. teacher/student
  - school's culture and philosophy
- notification of behavioral expectations
  - what school expects from
    - students, teachers, parents, community
- school sponsored technology vs. private use
- during "school" time only or also during "private" time
- using school technology or also using private technology





#### tools of the trade

#### social technology

- websites
  - school, employee, student website
- email
  - personal or school sponsored
- youtube
- facebook
  - private or school sanctioned
- twitter
  - private or school sanctioned
- cell phones
  - student or teacher
- blogging
- instant messaging
- Skype
- Formspring







## student bullying

- breach of supervision of students filed by parent vs. school
  - student injury resulted from school's failure to supervise student
- tools used
  - facebook
  - texting on cell phone
  - posting on "social networking websites"
- protective measures
  - policies
    - discipline of students
      - clear and defined consequences
      - due process
      - when applied (24/7, private source)
    - reporting/investigation of allegations
      - obligations of reporting
      - by students, teachers
    - training of students/teachers







## what are they thinking? student behavior

- breach of contract by failure to follow provisions of enrollment document or student discipline code common college application reporting
- behaviors
  - sexting
    - must report to authorities
    - have "sext" maintained but not sent to school
  - facebook
    - posts
      - pictures engaging in prohibited activities
      - negative comments about teachers, school or other matters
      - banter inconsistent with values of school; i.e. racist misogynist
    - print copies of page
  - youtube videos of prohibited behavior
  - hacking school's website
  - emails of a threatening, violent or otherwise inappropriate nature







## what are they thinking? student behavior

- discipline of students
  - student discipline policy
    - clear and defined consequences
    - due process
    - investigation procedure
    - expectations related to reporting of offences by others
  - code of conduct
    - when applied
      - during school or school activities
      - on campus
      - -24/7
      - summer/holidays
      - field trips
    - · prohibited behaviors
      - drinking, drug use other behavior
      - "behaviors inconsistent with values of school"





#### teacher behavior with students

- school's failure to supervise teacher resulted in injury to student
- boundaries of relationship blurred
  - whose communication tools are appropriate?
  - often these are teacher's tools as well
- facebook
  - friending current or former students on personal account
    - student exposed to possibly inappropriate or personal information
    - teacher has access to student page and implied obligation to act on information obtained
- cell phone
  - when is use appropriate
  - calls vs. texting
- gaming
  - teacher participation and encouragement of student resulted in addiction of student





#### teacher behavior outside of school

- school's failure to follow policies resulted in wrongful termination
  - breach of employment contract
  - discrimination based on protected category
  - violation of policies, procedures, handbook, past practice
- actions of teacher inconsistent with educator standards
  - websites
    - creation of inappropriate website
    - nature of after school employment
    - activity in existing websites (promotion of violence)
  - Google search results
    - information reflecting poor decision making
  - facebook
    - posting by self or others
  - yoyoutube postings
    - posted by employee or others





## teacher behavior impacts student performance

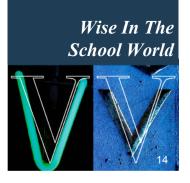
- failure to comply with representations in enrollment contract or other materials resulted in negative impact on student's performance
  - school representations
    - students treated in an equal and non-discriminatory manner;
    - supporting each member of the school community
- teacher's personal relationship with select parents resulted in preferential treatment of student
  - emailing parents from personal address
  - friending parents
  - providing cell phone number
  - posting pictures
- challenge:
  - employee/parents





#### privacy

- did constituencies have expectation of privacy
  - policies describing rights and appropriate expectations
  - liability to school for demanding waiver of privacy rights
    - demand use of teacher photo and stalker finds her and kills her
    - student abducted after access to picture on website
- was privacy expectation reasonable?
  - school posts student grades on website
- did school have valid cause to invade privacy
  - claims teacher was visiting pedophile sites during school day
- was the nature of the intrusion reasonable in light of the cause
  - balancing test





#### privacy concerns: student

- actions resulted in dissemination of confidential information or access to "protected information"
- student information
  - school or individual employee's use of photos, images and student work without permission resulted in dissemination of private protected information
    - school
      - obtain written permission from parent
      - website, promotional materials, newspaper and other media, facebook page
    - employee precluded from using such information for personal use
  - school monitoring resulted in breach of student privacy
    - webcam
      - installing webcam on student laptops without knowledge of family
    - student emails (school or personal)
    - student website use
    - facebook or demand for passwords or other access





## privacy concerns: employees

- actions of school resulted in dissemination of confidential information or access to "protected information" of employees
- website
  - mandatory inclusion of pictures, phone numbers, educational history
  - potential claim of privacy or negligence
- employer access to
  - emails and websites visited
    - notify employee of privacy expectation
  - care to secure private financial and medical information of employee
    - social security number
    - salary and other information





#### development/marketing/admissions

- actions of school resulted in dissemination of confidential information or access to "protected information"
  - general rules
    - photos and likeness on promotional materials, websites, facebook must be authorized
    - giving and other contact information must be authorized
    - parent contact data not be distributed or sold for solicitation purposes
- Facebook and twitter
  - GREAT CAUTION IN POSTING
  - official representation by school
- email
  - permission from email recipient
    - provide opt out language, assure removal
- website and promotional material clear and honest
  - detrimental reliance and bases of failure to educate
    - i.e. students playing lacrosse when school lacks team
- register with state agencies if soliciting through email or other electronic communication







## document and policy review

- employee handbook
  - code of conduct
  - use of student images
  - technology and proper use
  - discipline and termination provisions
- employment contracts
  - grounds for termination
  - standards of behavior
- student (parent) handbook
  - technology and proper use
  - code of conduct
  - disciplinary procedure
  - notice to college and university of discipline
  - bullying policy



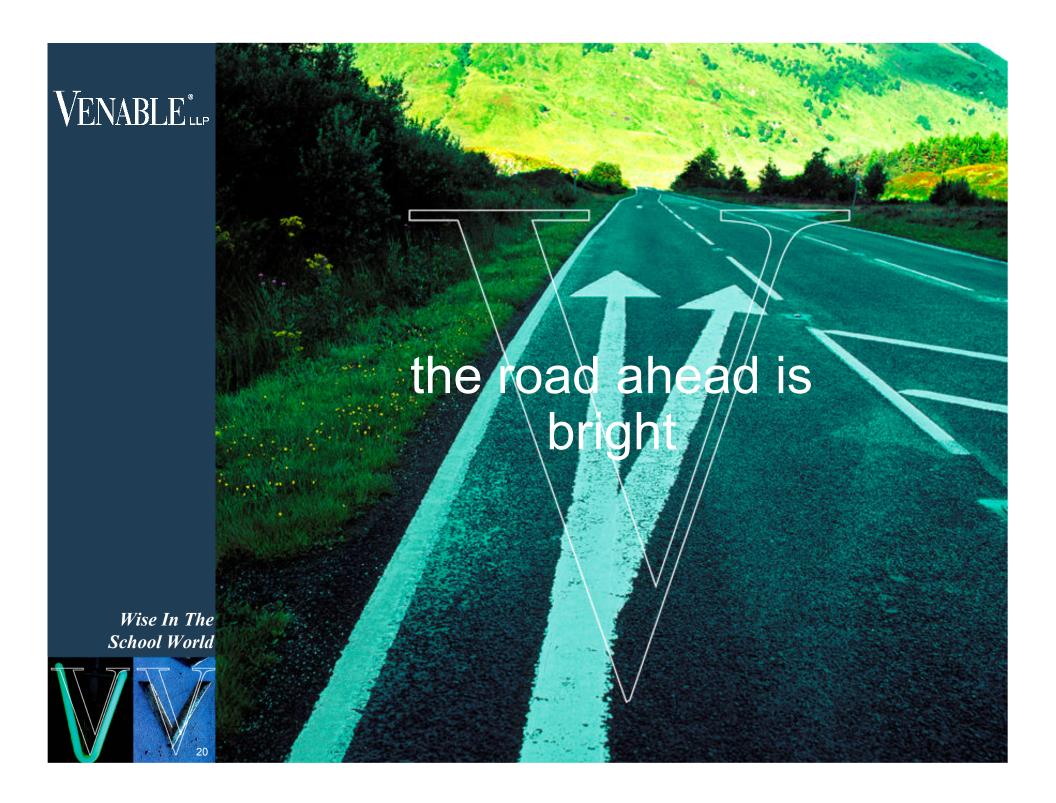




## document and policy review

- enrollment contract
  - student code of conduct
  - grounds for discipline
  - impact of removal on tuition
  - notice to college and university of discipline
- bullying policy
  - reporting policy and procedures
    - employee obligations
  - investigation procedure
    - follow up with parents and other parties
  - discipline standards
- IT
  - portal access policy
  - security policy
  - e-commerce policy
  - red flag
  - monitoring of emails/ web site usage







#### contact information

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