## VENABLE<sup>®</sup>

#### Mental Health Issues in the Nonprofit Workplace: Questions Raised by the Germanwings Air Disaster

Wednesday, July 15, 2015, 12:30 – 2:00 pm ET

Venable LLP, Washington, DC

#### **Moderator**

Jeffrey S. Tenenbaum, Esq., Partner and Chair of the Nonprofit Organizations Practice, Venable LLP

#### **Speakers**

Douglas B. Mishkin, Esq., Partner, Venable LLP Ronald W. Taylor, Esq., Partner, Venable LLP

© 2015 Venable LLP



#### \*Please note that CAE credit is available only to registered participants of the live program.

As a CAE Approved Provider educational program related to the CAE exam content outline, this program may be applied for **<u>1.5 credits</u>** toward your CAE application or renewal professional development requirements.

Venable LLP is a CAE Approved Provider. This program fulfills the professional development requirements for the Certified Association Executive credential. Every program we offer that qualifies for CAE credit will clearly identify the number of CAE credits granted for full, live participation, and we will maintain records of your participation in accordance with CAE policies. For more information about the CAE credential or Approved Provider program, please visit <u>www.whatiscae.org</u>.

Note: This program is not endorsed by, accredited by, or affiliated with ASAE or the CAE Program. Applicants may use any program that meets eligibility requirements in the specific time frame toward the exam application or renewal. There are no specific individual courses required as part of the applications—selection of eligible education is up to the applicant, based on his/her needs.



#### Upcoming Venable Nonprofit Events Register Now

- August 6, 2015 <u>Top Ten "Must Have" Provisions</u> for Nonprofit Meeting Contracts
- September 10, 2015 Somebody's Watching Us: Considerations for Nonprofits Operating under Increased Government Scrutiny (details and registration available soon)



#### **Mental Health Issues and Employment**

- Mental health issues can be deceptively difficult
- How does an employer identify a mental health issue?
  - Is profiling acceptable?
- What obligations exist under the Americans with Disability Act?
  - Is accommodation required?
  - What if there is a threat of harm?
- What obligations exist under other laws, such as the Occupational Safety and Health Act?
  - General Duty to provide safe workplace?
  - Specific standards?



#### A Tricky Balance

- Balance obligation to hire competent employees with obligation to protect employees from discrimination
  - Duty to provide competent employees
    - Common law—hire reasonably competent employees
    - OSHA—duty to provide workplace that is safe
    - Workers' Compensation—creates liability for workplace injuries
  - Duty to protect from discrimination and accommodate disabilities
    - Americans with Disabilities Act





#### Hiring Individuals Who Might Be Dangerous: What Can You Ask?



## Potential Liability for Hiring and Retaining Dangerous Workers

- Old Rule—"Respondeat Superior"
  - Employer liable for employee's wrongful acts only when committed within scope of employment
  - Usually meant employers would not be liable for violent acts
- New Concerns Increase Chance that Nonprofit May Be Found Liable
  - OSHA—Citations and penalties
  - Workers' Compensation—Liability for Injuries
  - Negligence—Tort liability
- ADA—Liability if discrimination is due to disability





#### How Do You Protect Your Nonprofit and Its Employees?

- Easy to articulate the obligation to hire and employ competent employees
- Devil is in identifying those workers, particularly when the concern is mental
- To understand, need to consider obligations imposed by federal and state laws



#### Hiring the Right Person, Legally

- Step back and consider, why hire the right person?
  - Need to get the job done
  - Avoid the time and expense of training the wrong person
  - Avoid expense and anguish of terminating a wrong hire
  - Comply with obligation to hire/retain competent employees
  - Avoid litigation
- Many federal and state laws affect questions employers can ask applicants
  - W/R/T mental conditions, principal law is Americans with Disabilities Act of 1990 (ADA)
    - Americans with Disabilities Act Amendments of 2008 (ADAAA)



#### Americans with Disabilities Act

- The ADA prohibits discrimination against qualified individuals on the basis of disability
  - The ADA protects only "qualified individuals with disabilities"
  - Employers must provide a reasonable accommodation to QIWDs unless doing so would impose an undue hardship
- If the individual is not a QIWD under the ADA, an employer has no obligations, including to afford accommodations





#### **ADA Terminology**

- Disability
- Substantial Limitation
- Major Life Activity
- Essential Functions
- Reasonable Accommodation
- Undue Hardship







- Physical or mental impairment that substantially limits one or more of the person's major life activities;
- 2. A record of such an impairment; or
- 3. Being regarded as having such an impairment even when no such limitations exist





#### **Substantial Limitation**

- Individual is unable to perform, or is significantly restricted in his/her ability to perform, a major life activity compared to an average person
  - EEOC: Impairment is disability if it substantially limits ability to perform MLA compared to most people
  - Impairment only needs to substantially limit one major life activity to be a disability
  - Episodic impairments or those in remission covered if they substantially limit a major life activity when active





#### Major Life Activity

• A function that the average person can perform with little or no difficulty

Reading

Seeing

Sleeping

Speaking

Standing Thinking

Walking

- Examples:
  - Bending
  - Breathing
  - Caring for oneself
  - Communicating
  - Concentrating
  - Eating
  - Hearing
  - Learning

– Working

Lifting

- Performing manual task
- Operation of major bodily functions, such as normal cell growth, endocrine functions, neurological functions, digestive functions, respiratory functions, and reproductive functions





#### Reasonable Accommodation and Undue Hardship

- Reasonable Accommodation—A change in the work environment or in way things are customarily done that enables a QIWD to enjoy equal employment opportunities, and that does not constitute an undue hardship
- **Undue Hardship**—Significant difficulty or expense when considered in light of the nature and cost of the accommodation and the resources and size of the business
- **Direct Threat**—The reasonable accommodation duty allows an employer to:
  - Require that an individual not pose a direct threat to the health and safety of the individual or others





#### **Hiring the Right Person**

#### Putting the Law to Work



© 2015 Venable LLP



#### **Hiring the Right Person**

- Pre-employment Inquiries
  - Applications
  - Background Checks
  - Interviews
- It is presumed that you use the information that you ask for. Therefore, only ask for information you need and will use.



## **Pre-Employment Inquiries**

- Application Forms
  - Application forms should be checked to ensure they do not ask illegal questions, or legal questions in an illegal way
- References
  - May check references, but may not ask a reference for information that it would be unlawful to ask the applicant, such as:
    - Whether worker's compensation claims were filed
    - Whether there was excessive sick time
    - Whether there are any disabilities





- Can state job requirements and inquire about ability to perform, but cannot ask about disability or questions likely to elicit information about disability such as worker's compensation
- Can ask about ability to perform job functions, but cannot ask follow-up about disability, even if disclosed





#### What Can You Ask?

- Questions should be directed toward abilities of applicant and job requirements and away from disabilities or protected characteristics
  - -What were your duties in your prior work?
  - –What type of work do you like best or least?
  - –What was the most difficult work for you?
  - Have you ever been disciplined or warned on a prior job?
    Describe.
  - -What experiences have you had working in [this area]?
  - -How would you describe your ability to take direction, pay attention to detail, follow rules, organizational skills, etc.?
  - -How well do you handle stress?
  - How did you break your leg (but not, do you break bones easily or expect it to heal normally)



#### Issue—Ability to Do Job

- May ask questions relating to ability to do job
  - May describe job functions and ask if employee can perform them
  - If applicant has known disability, may ask about accommodations. Otherwise, do not ask about accommodations
  - If known disability may interfere with ability to do job, may ask applicant to describe or show how will do job
    - Asking a single applicant (as opposed to all) to describe or show allowable only when there is a known disability



#### **Interview Questions That Suggest Bias**

- Disability Bias
  - Have you ever been hospitalized?
  - Do you have any physical disabilities?
  - Have you had any major illnesses?



- Have you ever received benefits under Worker's Compensation?
  - Information concerning medical history may be obtained after employment but must be kept, along with the result of a physical examination, separate from general personnel files





#### **Medical Examinations**

- ADA prohibits pre-offer medical examinations and inquiries
- Post-offer, pre-employment examinations are permitted if (and only if) an examination is given to all persons in the same job category
- May not require an applicant to undergo an examination because of a worker's compensation or injury history





### **Keeping the Right Employees**

#### What Are the Concerns: Some Case Studies



© 2015 Venable LLP

# *Miller v. Ill. Dept. of Transportation* (7th Cir. 2011)

- *"Right there is Arch enemy Number 1. I have never hit a woman. Sometimes I would like to knock her teeth out."*
- Fired for making threat of violence against employee and for disruptive behavior
- Miller sues under ADA—termination for perceived disability
- Trial Court: Summary judgment for DOT
- Ct. App.: Reversed and remanded for trial because jury could find
  - Statement wasn't a "threat"
  - "Disingenuous overreaction" to "annoying employee" who asserted ADA rights
  - Comment "we don't grant requests" could mean company hostility to ADA requests



#### Walton v. Spherion Staffing LLC (E.D. Pa. 2015)

- "I don't know why but I wanna kill someone/anyone. Please have security accompany you if you want to talk to me. Make sure, please. I'm unstable."
- Walton experiences sudden onset of suicidal and homicidal ideations
- Letter to supervisor: "Lizelle, Please Help Call...Mom...Dad The police I'm scared and angry...I'm sorry Taj"
- Diagnosis of depression
- Tries but fails to contact his supervisor to discuss
- Terminated without comment; Walton sues under ADA
- Spherion moves for summary judgment: "direct threat"
- "This case tests the outer bounds of the ADA in the context of workplace violence"
- Not direct threat
  - He tried to protect others by warning them
  - Three weeks between ideations and termination



#### *Pence v. Tenneco Auto. Operating Co.* (4th Cir. 2006)

- *"When I leave here...[I] will be taking a bunch of people with [me....I've got] AK's and more ammo than Rockingham County."*
- 30 year employee—"good performer" despite "eccentric" views on federal taxation
- Tells nurse, "When I leave here..."
- Psychologist: Unable to determine if mental illness, but employees should be careful in his presence
- Tenneco fires Pence for threatening statements which violated company rules
- Pence sues under ADA
- Court: Summary judgment for Tenneco
  - Unrefuted evidence that company believed he threatened lives of other employees
  - Even if mental illness, he violated company policy



#### Wolski v. City of Erie (W.D. Pa. 2001)

- The Firefighter Who Started a Fire
- 7 year good employee until death of mother
- Grief-related approved leave for most of following year
- Depressed, anxious, suicidal—seeing psychiatrist
- Attempts suicide "by exposing herself to carbon monoxide through the furnace pipe and some clothes she burned in her bathtub, by overdosing on medication, and by cutting her neck with a buck knife"
- Administrative leave
- Fire Chief: Setting fire at home=presumptively unsuited to be firefighter; ongoing threat to safety of public, firefighters, yourself
- Wolski sues under ADA
- City: Motion for summary judgment for violating department policies, not based on "direct threat" under ADA
- Court: Jury to determine if termination based on past misconduct or perceived psychiatric disability



#### *Berkner v. Blank* (D. Md. 2013)

- Something "really bad" would happen if she didn't get help
- PTSD, anxiety and bereavement stress
- Shows paranoia and agitation with coworkers, they feel threatened
- Berkner yells at co-worker: "something really bad..."
- Sister: Berkner asked to borrow a gun
- Berkner: If fired, I'll kill myself and possibly others
- Terminated for misconduct and threatening remarks
- Sues under Rehab Act (federal employee)
- Court: Termination permissible because conduct violated workplace policy against threats and disruptive behavior



#### Ray v. Kroger Co. (S.D. Ga. 2003)

- Tourette's Syndrome
- Clerk at Kroger, interacting with customers
- Unpreventable twitches, vocal tics, outbursts of profanity and racial slurs
- Complaints from customers, coworkers and contractors
- Moved to night shift
- Suspended after incident with African American contractor
- Ray sues under ADA
- Kroger: Not disabled; use of slurs made him unqualified
- Court:
  - Disabled—inability to communicate with others
  - Not qualified because no job would not require that



#### Separating Employees Who Prove to Be Wrong

What's a Nonprofit to Do?



© 2015 Venable LLP

#### **Profiling of Employees?**

- Making direct or veiled threats
- Deterioration of work performance
- Fascination with guns, weapons
- Serious personal or family problems (divorce, death, bankruptcy)
- History of violence
- Mood swings, outbursts
- Substance/alcohol abuse
- Loner
- Paranoia





#### **Develop Work Rules**

- On threats, fighting, harassment, horseplay
- Communicate those rules to employees
- Enforce those rules consistently
- Maintain accurate performance appraisals
  - Investigate questionable employees
  - Beware of ADA, state laws





- Can enforce neutral policies
- Consistency
  - Disparate treatment
  - Essential functions







- Transfer
- Don't lose the paper trail
  - Return the serve
  - Continue the volley
  - Timely!!





# Evaluate

#### **Evaluate Physical Facilities**

- Consider training in emergency procedures
- Consider appropriate steps to reduce risks from nonemployees/off-duty employees
  - Cameras
  - Limit access
  - Guards
  - Locks







#### **Questions?**

Jeffrey S. Tenenbaum, Esq., Partner, Venable LLP

jstenenbaum@Venable.com t 202.344.8138

Douglas B. Mishkin, Esq., Partner, Venable LLP

dbmishkin@Venable.com t 202.344.4491

Ronald W. Taylor, Esq., Partner, Venable LLP

rwtaylor@Venable.com t 410.244.7654

To view an index of Venable's articles and presentations or upcoming programs on nonprofit legal topics, see <u>www.Venable.com/nonprofits/publications</u> or <u>www.Venable.com/nonprofits/events</u>.

To view recordings of Venable's nonprofit programs on our YouTube channel, see <a href="http://www.YouTube.com/VenableNonprofits">www.YouTube.com/VenableNonprofits</a> or <a href="http://www.Venable.com/nonprofits/recordings">www.Venable.com/Nonprofits</a> or <a href="http://www.Venable.com/nonprofits/recordings">www.Venable.com/nonprofits/recordings</a>.

Follow <u>@NonprofitLaw</u> on Twitter for timely posts with nonprofit legal articles, alerts, upcoming and recorded speaking presentations, and relevant nonprofit news and commentary.

